

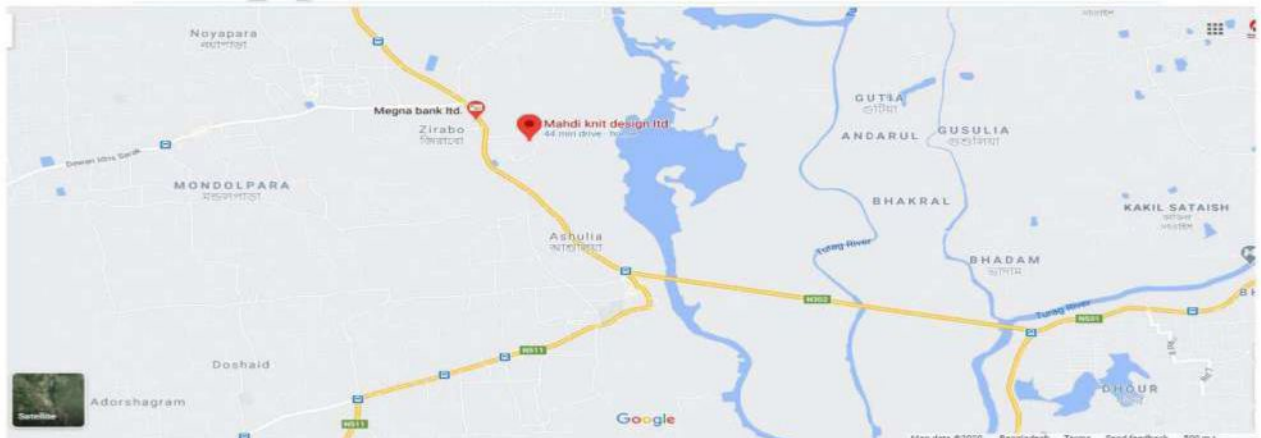
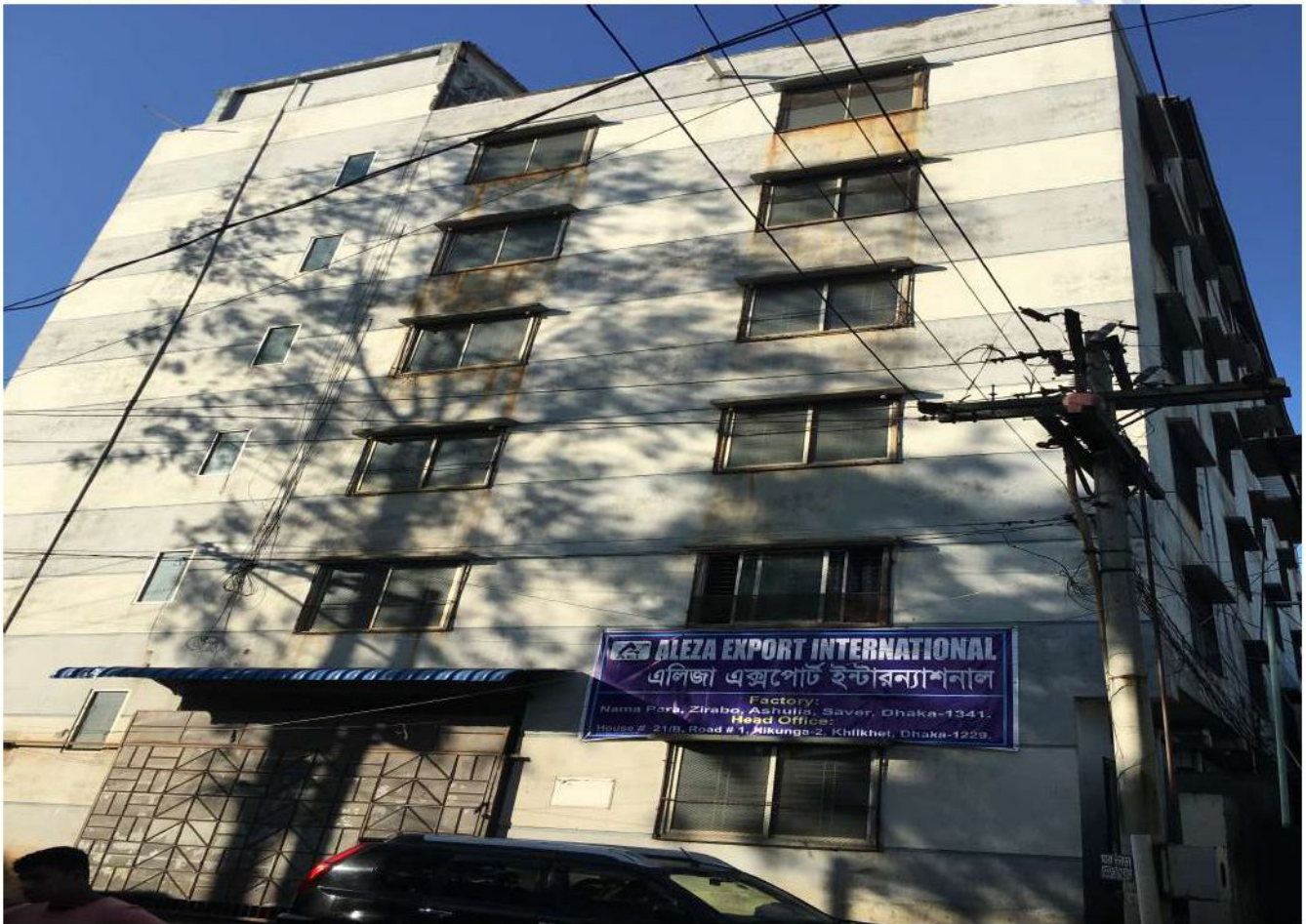
ALEZA EXPORT INTERNATIONAL

100% Export Oriented Knit Garments Industries

H/O – HOUSE 21/B, ROAD-1, NIKUNJA-2, KHILKHET, DHAKA, BANGLADESH.

FACTORY: ATIFA TOWER, NAMAPARA, ZIRABO, ASHULIA, SAVAR, DHAKA, BANGLADESH.

www.alezaexport.com



Factory Profile

FACTORY NAME : ALEZA EXPORT INTERNATIONAL

ADDRESS : FACTORY & OFFICE:
ATIFA TOWER, ZIRABO, ASHULIA, SAVAR,
DHAKA, BANGLADESH.

BUILDING : 06 STORIED OWN BUILDING

AREA : 38,000 SQUIR FEET

BOARD OF DIRECTOR : **MD. GOLAM FARUQ**
Managing Director
E-mail: golamfaruk83@gmail.com
faruq@alezaexport.com
Phone: +88 01712614508
+88 01712198197

COTACT PERSON : MD. SHAHAJAHAN SARKER (POLASH)
Executive Director
E-mail: ed@alezaexport.com
Phone: +88 01782642092

BANK DETAILS : **Agrani Bank Limited**
Nawabpur Corp. Branch
219-220 Nawabpur Rd, Dhaka-1100
Tel: 02223-383677
Swift Code: AGBKBDDH014
A/C No: 0200017265946
A/C Name: Aleza Export International

AL-ARAFAH ISLAMI BANK LIMITED
ADDRESS: 126, MADANI AVENUE, AMIN UDDIN KHANDKER BHABAN
NATUN BAZAR, VATARA, GULSHAN, DHAKA-1212, BANGLADESH.
A/C # 0861020008658
SWIFT CODE: ALARBDDH086
ACCOUNT NAME : ALEZA EXPORT INTERNATIONAL

BOND LICENSES : ON PROCESS

MEMBER : BKMEA

PRODUCT RANGE : ALL KINDS OF KNIT WEAR & LIGHT WOVEN GARMENT

PRODUCT OF KNIT

| | | |
|--------------------|---|---|
| FABRICATION | : | SINGLE JERSEY, LYCRA JEERSEY, RIB, SLUB, TERRY, FLEECE, VISCOSE, LYCRA TERRY, YARN DYED, POLLAR FLEECE. |
| COMPOSITION | : | 100% COTTON, 60%-40%, CVC, PC, 80%-20%, 95% CTN 5% ELASTHEN & OTHERS. |
| ITEM | : | T-SHIRT, POLO SHIRT, TANK TOP, ZIP JACKET, PANT, TILES, VEST, HOODY, CREW NECK & OTHERS. |
| PRINT | : | ANY KIND OF PRINT. |
| GROUP | : | MEN'S LADIES, BOYS, KIDS. |
| SEASON | : | ALL SEASON. |

It is a modern Knit Garments Manufacturer, Exporter, it has been established in 2013 and run with his quality & service. Day by day its going to be more specialized with T-Shirt, Polo Shirt, Tank-Top, Sweat Shirt, Cardigan, Hoody etc.

OUR VISIONS :

To maximize synergistic benefit and become a world renowned Buying Office Knit Garments Manufacturer through the pursuit of high quality Productivity with advanced technology innovation and absolute customer satisfaction by leveraging on the strength of our core business.

OUR MISSION :

To focus of customers need and wants continuously and manufacture high standard quality Knit apparels. To establish ourselves as the world renowned Knit manufacturer by serving the international market. To strive to meet challenging market needs through a closer working relationship with business partners, innovative manufacturing process and maintain standard customer service.

OUR VALUES

- KEEP CUSTOMER SATISFACTORY SERVICE.
- PURSUIT OF QUALITY.
- RESPECTS FOR THE ENVIRONMENT.
- ETHICAL AND RESPONSIBLE CONDUCT IN ALL OPERATIONS.
- EFFICIENCY IMPROVES.
- BECOME A RESPONSIBLE WITH COMMITMENT.

WORKERS & STUFFS : MORE THAN 350 PEOPLES

| | | |
|-------------------------|---|---------|
| GENERAL MANAGER | : | 01 NOS. |
| MANAGER (MERCHANDISING) | : | 01 NOS. |
| MERCHANDISER'S | : | 05 NOS. |
| COMMERCIAL | : | 2 NOS. |
| ACCOUNTANT | : | 02 NOS. |
| KNITTING & DYEING | : | 02 NOS. |
| ADMIN | : | 02 NOS. |
| SAMPLE & STORE | : | 12 NOS |

PRODUCTION CAPABILITY :

- T-SHIRT 3,00,000 PCS PER MONTH.
- POLO 1,50,000 PCS PER MONTH.
- TANK TOP 3,50,000 PCS PER MONTH.
- OTHERS AS MACHINE REQUIRED

CUTTING, SEWING & FINNISING SECTION

CUTTING SECTION



SEWING SECTION



FINISHING SECTION



IRON TABLE



PACKING SECTION



SHOWROOM SAMPLE



MACHINERIES

FLOOR SPACE

: 38,000 SQFT.

MACHINE LINE: 12 NOS.

| DESCRIPTION | UNIT | BRAND | ORIGIN |
|---------------------------------------|--|--------------|---------------|
| Plain Machine | 130 Set | Juki/ Siruba | Japan/Taiwan |
| Plain Machine Two Needle | 04 Set | Siruba | Taiwan |
| Over Lock 4 Thread | 115 Set | Juki/ Siruba | Japan/ Taiwan |
| Flat Lock (Flat Bed) | 30 Set | Juki/ Siruba | Japan/ Taiwan |
| Flat Lock (Cylinder Bed) | 40 Set | Juki/ Siruba | Japan/ Taiwan |
| Snap Button | 04 Set | Paradise | BD |
| Button Hole Stitch | 02 Set | Juki | Japan |
| Button Stitch | 02 Set | Juki | Japan |
| Kansai | 02 Set | Siruba | Taiwan |
| Fit of the Arm | 04 Set | Siruba | Taiwan |
| Bar Tack | 01 Set | Siruba | Taiwan |
| Rib Cuter | 02 Set | Idea | Taiwan |
| Cutting Machine (10 Inch) | 02 et | KM | Japan |
| Thread Sucker Machine | 01 Set | Local | BD |
| Metal detector machine | 01 set | Winda | China |
| High Speed Interlock Stitch | 04 Set | Zusun | China |
| Flatbed Interlock Stitch | 04 Set | Zusun | China |
| STAND BY GENERATOR | (03 SET) 24 HOURS BACK-UP SERVICE | | |
| VACUUM TABLE + STEAM IRON | 17 SETS. | | |
| Recon Machine | 02 Set | Jack | BD |
| TOTAL QTY >>>>> | 370 NOS | | |

COMPLIANCE

CERTIFICATE

:

- 1. BSCI,**
- 2. SEDEX,**

| Sl. No. | Issue of Compliance | Company's Status |
|---------|--------------------------|---|
| 01 | Internal Compliance Team | MAHDI has its own dedicated Internal Compliance team having a Compliance Manager who is under the direct supervision of Managing Director. All the Compliance Officers are well educated in Local labor Law, Company law, as well as Environmental Law. |

| | | |
|----|--|--|
| | | They are also trained in Wages and Benefit policy, Health & Safety policy. The compliance officers conduct daily routing check of the factory and report to the Managing Director through the Compliance Manager. Compliance Manager is involved in Conducting Training Programs for workers on Compliance Issues, |
| 02 | Recruitment | Mahdi has a written Recruitment Policy. All Recruits are above 18 years of age. It has a strong Recruitment committee, where the Managing Director directly takes part to recruit the workers and staffs considering the age first then experiences and skills. |
| 03 | Record Policy | Mahdi Garments Industry Ltd. maintains Personal File for all workers and staffs with their full Bio-data and necessary particulars. The factory always arranges Attendance Card, makes record of Working Hour, Salary Statement, Leave Record, Disciplinary Action, etc. |
| 04 | Forced Labor | MAHDI has no any practice of use forced labor, whether in the form of prison labor, indentured labor, bonded labor or otherwise. |
| 05 | Child Labor | No person is employed here at an age younger than 18 or younger than the age for completing a certain level of education in Bangladesh where such age is higher than 18. |
| 06 | Harassment or Abuse | Very employee is treated with respect and dignity. No employee is subject to any physical, sexual, psychological or verbal harassment or abuse. |
| 07 | Nondiscrimination | No person is subject to any discrimination in employment, including hiring, salary, benefits, advancement, discipline, termination or retirement, on the basis of gender, race, religion, age, disability, sexual orientation, nationality, political opinion, or social or ethnic origin. |
| 08 | Health and Safety | MAHDI provides a safe and healthy working environment to prevent accidents and injury to health arising out of, linked with, occurring in the course of work or as a result of the operation of employer facilities. HN believes that in a sound work place Workers can give their best output to reach at the goal. |
| 09 | Freedom of Association and Collective Bargaining | MAHDI Management recognizes and respects the right of employees to freedom of Association and Collective Bargaining. |
| 10 | Wages and Benefits | MAHDI Management also recognizes that wages are essential to meeting employees basic needs. So The Company pays employees, as a Garments Floor, at least the minimum wage required by our local law in Bangladesh prevailing industry wage, whichever is higher, and always provides legally mandated benefits. Wages and overtime charges are paid within the 7 of the following month. |

| | | |
|----|----------------------------------|--|
| 11 | Hours of Work | Except in extraordinary business circumstances, employees are (i) not required to work more than the lesser of (a) 48 hours per week and 12 hours overtime or (b) the limits on regular and overtime hours allowed by the law of Bangladesh, and (ii) are entitled to at least one day off in every seven day period. |
| 12 | Overtime Compensation | In addition to their (Workers) compensation for regular hours of Work, employees are compensated for overtime hours at such premium rate as is legally required in Bangladesh or at a rate equal to the double of their regular hourly compensation rate. |
| 13 | Leave & other Facilities | MAHDI provides all kinds of leave benefits to its worker as HN treats all the workers as its valuable asset. Maternity Leave Benefits, Two festival Bonus, Yearly increment of Monthly Salary, Attendance Bonus, and Financial supports to all employees in accordance with the recommendations by the Social Welfare Committee. |
| 14 | Health & Hygiene | The Factory is lighted well sufficient Tube lights, natural flow of air. All floors are well ventilated and well furnished with sufficient hygienic toilets. Toilets are cleaned and well maintained with detergent, liquid toilet cleaner and flushing with sufficient quantity of tap water. Workers are provided with pure & safe drinking water. |
| 15 | Doctor Room/ Medical Center | Considering the provision of health care facility to our workers and staffs under the prevailing labor act HN has a complete dispensary supported by a medical officer trained in medicine and gynecology and two trained nurses. Necessary first Aid, along with supply of emergency medicines provided at free of cost from this dispensary. In the case of long term treatments of any worker, MAHDI takes the patient to a better hospital. Under the circumstances the authority takes necessary steps to provide full course of treatment. |
| 16 | Dining Hall | Dining hall is situated on the 5th floor. Numbers of Ayahs are engaged to maintain a hygienic environment taking necessary measures. Two hundred workers can sit at a time to take their lunch. |
| 17 | Prayer Room | Paying the respect towards religious sentiment of our workers two separate prayer rooms; one for Male and another for Female have been set up near by the Dining Hall at the 8th floor |
| 18 | Recreational Facilities | We arrange an annual picnic or special feast for the workers every year on our Bengali New Years Day or Pahela Baishakh. All workers and staffs enjoy and celebrate the day with a festive mood. In the evening they participate in a cultural event. |
| 19 | Safety Facilities/ Fire Fighting | The Factory has two spacious exits on each opposite side. The Factory is also staged with full range of Fire fighting equipments. Aisles are properly marked and are kept clear at all time to easily move. Fire drills are conducted every month. JAMUNA has its own trained designated Fire fighting team, First Aid, and Rescue team who can be easily distinguished by their uniform. Beside this 40% of work forces are trained on how to operate fire |

| | | |
|----|--------------------------------|---|
| | | extinguishers. |
| 20 | Machine Guarding | All machines are equipped with safety guarding, Eye guard, Pulley guard and Needle guards etc. |
| 21 | Personal Protective Equipments | MAHDI provides Personal Protective Equipments, (PPE) such as Metallic Hand gloves, Masks for all workers, Over lock machine Operators, Nose mask for spot removers, Spectacles for relevant machine operators. |
| 22 | Power House | To overcome the effects of the irregular and insufficient power Supply system of our country, HN has set up a complete power Supply unit to keep its production running. Heavy generator units have been set up for this purpose. |
| 23 | Workplace Temperature | Entire floors are well ventilated by installing sufficient number of air circulation devises. Workers can work in cool atmosphere. |

FACILITIES OF WORKERS

STAIR:

02 (Two) wide and open stairs are available in this building. These are clearly marked for use by male and female workers.

DINING FACILITIES:

Properly furnished dining hall with all facilities to take meal is available on separate room of this building for workers/staffs.

VENTIATION:

Adequate ventilation system exists in the factory, which keeps the temperature comfortable for the workers. One thermometer has been set in each floor to record the temperature twice a day. Production floors are equipped with sufficient ceiling fans.

LIGHTING:

Sufficient lighting arrangements are there with proper lighting shade fixed along with overhead channel.

CLEANNES:

The factory premise are kept clean, removing the dirt & refuges, cleaners sweep the floor at regular interval effective arrangement are made to dispose off the waste to the nearby dustbin.

WATER:

Sufficient water is supplied from in house tube-well to all production lines including toilets. Moreover, each floor provided with tank for portable water.

TOILET:

Sufficient numbers of toilets are available for male & female workers as per requirements. Soaps & towel are also supplied.

EMERGENCY ELECTRICITY SUPPLY:

During the electricity failure, available generators can fulfill requirement of the whole complex.

SALARY & WAGES:

Salary and wages are paid to the staff and workers as per gazette notification of the Government of Bangladesh. Payment of salary and wages are made regularly within the 10th of each month. In the salary sheet basic salary, house rent, medical allowance and gross salary are show separately for each employee.

OVERTIME:

Payment of overtime is made within 10th of each month with monthly salary.

BONUS:

Two festival bonus as per the company's rules and regulations are paid to each employee, who has completed one year of service.

MATERNITY:

Female employees are entitled to enjoy 16 weeks (8 weeks prenatal & 8 weeks postnatal if she completes the 12 months service) maternity leave with 100% gross salary/wages.



FACTORY:

The primary responsibility lies with the factory where garments are made. Factory quality control staffs will ensure proper quality as per laid down quality control system.

DIRECTOR/MANAGER:

Quality control staffs working directly under Director/Manager will closely monitor quality of the factory production. In case of any quality problem they will report to the authority concerned and factory take corrective action accordingly.

CUTTING QUALITY CONTROL:

In cutting section quality control is ensured in three stages.

AFTER CUTTING QUALITY CONTROL:

After each cutting seven blocks and bundles are selected at random checked based on acceptable quality level (AQL) 2.5 on the flowing points.

- A) Miss Cut.
- B) Ragged Cutting.
- C) Pattern Checks.
- D) Matching Plies.
- E) Notches.
- F 100% cut panel check.

IN PROCESS QUALITY CONTROL:

Have a process qc for checking properly.

IN LINE QUALITY CONTROL (SEWING):

During sewing in process quality control" is done by selecting seven pieces at random from a completed bundle after checking bundle will be passed for zero defect based on AQL 2.5 in case one or more defects are found in seven pcs. Whole bundle will be sent to concerned supervisor tor

FINISHING:

QUALITY CONTROL B FINISHING SECTION:

Following inspection/audit are done to attain AQL 2.5

RECRUITMENT POLICY

Educated and qualified with Good physical appearance/fitness.

Give high priority with work experience and good manners.

Age minimum 18 years. Must be supported by certificate from educational institution or local govt. authorities and confirmed by medical officer.

During the selection of the workers following factors are consider. We have maintain compliance rolls.

Buyer Information

| Name of the Buyer | Country of origin |
|-------------------|-------------------|
| Terax | Germany |
| Sas Babou | France |
| T & T Fashion | Netherland |
| Defra | Italy |
| Moodo | Poland |
| Metro D. D | Slovenia |
| American Locker | USA |
| Tanaka | Japan |
| Noah world | Japan |
| S.G.P PRODUCTIONS | France |
| Lulu | France |
| Sunway Altea SL | Spain |
| Fiji Rugby | Australia |

Quality Defects Grades:

| Grade | Quality Audit Defects Definitions | Examples |
|-----------------|---|--------------------------------|
| Critical | A defect that would make the garment a second; would seriously shorten the life of the garment or would, if sold, resulting the garment being returned for full credit. | Holed Fabrics. |
| Major | A defect which would be noticed by customer and would cause dissatisfaction. | Loose button |
| Minor | A defect which a customer would not notice but which manufacturer does not like and would put right. | Incorrect Positioning of label |

Manpower Statement

| SL. NO | NAME OF SECTION | MALE | FEMALE | TOTAL |
|----------------|------------------------|------|--------|-------------|
| 01 | Factory Administration | 02 | 01 | 03 |
| 02 | HRD & Compliance | 01 | 01 | 02 |
| 03 | Merchandising Section | 04 | 00 | 04 |
| 04 | Commercial Section | 02 | 00 | 02 |
| 05 | Account Section | 01 | 01 | 02 |
| 06 | Store | 02 | 00 | 02 |
| 07 | Personnel | 00 | 00 | 00 |
| 08 | Time Section | 02 | 00 | 02 |
| 09 | Cutting Section | 28 | 00 | 28 |
| 10 | Production | 12 | 00 | 12 |
| 11 | Sewing Section | 120 | 300 | 420 |
| 12 | Quality | 20 | 10 | 30 |
| 13 | Finishing Section | 50 | 50 | 100 |
| 14 | Maintenance | 03 | 00 | 03 |
| 15 | Security | 07 | 01 | 08 |
| 16 | Checker | 00 | 03 | 03 |
| 17 | Cleaner | 8 | 8 | 16 |
| TOTAL >>>>>>>> | | 262 | 375 | 637 Persons |

Production Information

Cutting Section Details

- Marker type : Manual
- Method of fabric inspection : Four point grading system using Fabric inspection machine
- Spread checking : 100% check during spreading.
- Cut piece checking : 100% check of component from Cut block.

Procedures for cutting : After getting approval to start cutting, cutting staff will open all rolls of fabric required for days cutting

After setting of the fabric, laying of fabric if laying single color then paper separator to be used to separate each roll, if laying other colors to, then will use different color to separate rolls. This will reduce shading problem.

The lay height not by any means exceed above 6"

Before start Cutting:

- Check that the marker is placed on the spread with edge parallel to the selvage of the piece goods. Verity that all cut pieces will complete. Also check that no markers are creased.

- Check for shading. Unless all parts are marked, it is essential to have a system to control shading.
- Check the sharpness of the cutting machine blade, do not use blunt blades, this will damage the fabric.
- while cutting the fabric make sure that: Cutting tolerance will exceed 1/32 of an inch.

During spreading cutting quality will fill-up the Spread check list. Will mark all defect parts during laying and will report in spread defect format. After cutting each cut blocks has to be checked by hard pattern. The cut block is to be placed in between two hard patterns and have to check for Miss Cuts, Matching plies, Notches.

CUT BLOCK INSPECTION:

Cut block inspection is made and recorded as per cutting component replacement report. The defect components have to be replaced immediately and placed in the layer from where rejected. This has to be recorded strictly.

| Sl. No. | Sewing Factors | Present Status |
|---------|----------------------------|--|
| 01 | Sewing Quality Controlling | The Factory has a Quality Control Department consisting of 4.0 Quality Controllers and Inspectors to control the In-Process Quality. The Quality Control Manager is the responsible person to monitor the department. He monitors the quality procedures of in process quality; performs inspection as per required AQL. And will prepare report accordingly twice daily. The sewing quality controller is to submit all reports directly to the Quality Assurance Manager. Quality Assurance Manager is to take action based on the report. The Quality Control Manager leads his team of Process Checkers, End Line Checkers and Roaming QC. Before In Put of new style Sewing Quality Controller assists Quality Assurance Manager in setting the quality layout, prepares QC specs for Process Checkers, and End Line Checkers, and also conducts Pre-production briefing. Sewing quality controller will measure three pieces per color per size of daily out put garments. |
| 02 | Quality Assuring | JUMANA has a Quality Assurance Department for assuring the overall quality. The Department is consisted of 4 well experienced as well as dedicated Quality Assurance Officers. Quality assurance Manager is directly under the supervision of the Managing Director. The Quality Assurance Department is not at all involved in any Production matter. They are only engaged in Assuring the Quality of the Products. Quality Assurance Manager is totally responsible for the Quality Assurance Department, starting from fabric inspection to the finishing. The overall responsibility of quality Assurance Department regarding distribution of duty, leave recommendation etc. Final Inspection will be conducted by him. QAM also conducts training to the Quality Department's personnel; conduct Pre/Post Production briefing. He will be responsible for quality of all sorts of samples. He will conduct Pre- Final Audit of the total garments based on AQL 2.5 before offering for Final Inspection to the Buyer's representative. |
| 03 | AQL. Followed | AQL Level 2.5 is strictly followed in all steps in Sewing and Finishing sections of the entire group. |

| | | |
|----|--------------------------|--|
| 04 | Daily Finishing Capacity | The Daily Finishing and Packing Capacity of JAMUNA are 80% above of daily production. This is to avoid any back lock in the Finishing Section. |
| 05 | Folding System | Flat Pack to Standard Packing and Fancy Stand for required Folding. |
| 06 | Finishing Quality System | Garments are always checked 100% from Inside after thread cutting and 100% from Outside after ironing. Important components are 100% measured for acceptable tolerance. After Poly bagging, 100% checked for Get Up. |
| 07 | pre-Final Audit | Garments are always sent for cartooning minimum thrice daily. Before sending for cartooning, Finishing quality Controller conducts audit and if it passes only then it is allowed for packing, otherwise all that garments are declared for re-check. After all garments are packed in the cartons, Quality Assurance Manager conducts Pre-Final inspection before offering for final inspection to the Buyer. |

Floor Distribution & Use

| Sl No | Floor | Description |
|-------|--------|---|
| 01 | Ground | Store, Bonded Warehouse, Day Care Room, Medical Room, Finishing Goods Area |
| 02 | First | Sample Section, Packing, Merchandizing Section, Buyer Inspection Room, Conference Room, OFFICE AREA |
| 03 | Second | 6 Lines for Knit Sewing Section |
| 04 | Third | 6 Lines for Knit Sewing Section |
| 05 | Fourth | FINISHING, IRON |
| 06 | Fifth | CUTTING SECTION, STORE |
| 07 | Top | Helipad, Canteen, Dining, Prayer Room. Water Purification System |

Knit Sewing Section (Line Range)

| Sl No | Sewing Line Number Range | Production Item |
|-------|--------------------------|-----------------|
| 01 | 01 – 06 | T- Shirt |
| 02 | 07-08 | Polo Shirt |
| 03 | 09-10 | Hoody Jacket |
| 04 | 11-12 | PANT/TROUSER |





THANK YOU